

Candidate Filing Checklist

To prepare for your candidate filing appointment, please ensure the following have been completed or prepared for filing.

- Schedule filing appointment:** Appointments are not required but are highly encouraged.
 - Candidates are permitted to bring one additional person to their filing appointment or can designate up to two representatives to file on their behalf.
- Prepare required nomination forms:** All nomination forms must be originals. If candidates have not met the signature requirement, no nomination forms will be accepted.
 - 1. Nomination Paper/Declaration of Qualification**
 - Must be the original form with complete information and wet signature.
 - 2. Nomination Petition with Required Minimum Signatures**
 - Petitions must be original pages. Copies will not be accepted.
 - Petitions should be free from any sticky substances, notes, paper clips, tape, white out, or any other foreign objects.
 - If using E-Qual, ensure all E-Qual petition pages are printed, including the first page with circulator information.
 - 3. Personal Financial Disclosure Statement***
 - **This form only applies to Primary & A.R.S. § 16-341 Candidates and is not required for candidates running for Precinct Committeeman and Special Taxing Districts.*
- Bring photo ID:** All candidates, guests, and representatives filing on a candidate's behalf must provide photo ID when signing-in.
- Silence cell phone:** Phone calls and conducting business are prohibited during a filing appointment or while waiting in the lobby.
 - Photographs, videos, and recordings are not permitted inside Maricopa County Tabulation and Election Center.
- Arrive early:** It is recommended filers arrive 5 minutes prior to their filing appointment.
 - Arriving late to a scheduled appointment may result in additional wait time.
 - If you have campaign finance fines you would like to pay, please arrive even earlier, as these will need to be paid prior to the start of your filing appointment.